



WRITTEN STATEMENT OF UNAUTHORIZED ACH DEBIT TRANSACTION

A separate form is required for each transaction disputed.

Member Information

Member Name
Congressional Federal Account Number
Daytime Phone Number

Transaction Information

Company Name
Amount
Posting Date

I (the undersigned) hereby attest that (i) I have reviewed the circumstances of the above electronic ACH debit to my account (ii) the debit was not authorized, and (iii) the following, to the best of my ability to identify, is the reason for that conclusion.

Please select the appropriate reason for your request:

- The ACH debit was unauthorized
An ACH debit can be considered unauthorized if: you never authorized the ACH debit entry from this account; you authorized an ACH from this account, but the debit amount is different than the amount authorized; or it was posted earlier than the date authorized.
- The authorization for the ACH debit was revoked
You authorized the ACH debit but revoked the authorization before the debit was initiated in accordance with your agreement with the Payee Company name above.
- The check I wrote was improperly converted to an ACH debit
The following are scenarios that could be considered an improper conversion of your check:
- Both your check and an ACH debit were presented for payment from your account.
 - You did not receive a notice stating that your check may be converted or re-presented as an ACH debit.
 - Your check that was converted to an ACH debit was altered, the signatures were not authentic or authorized or the amount used was not the same as the written check amount.
 - You requested not to have your check converted to an ACH debit.

I certify that I am an authorized signer, or otherwise have authority to act, on the account identified in this statement. I attest that the debit above was not originated with fraudulent intent by me or any person acting in concert with me. I have read this statement in its entirety and attest that the information provided on this statement is true and correct.

Signature _____ Date: _____

Any alterations made to this form will deem this form void